

**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

Issued By: Clifford Gorman  
BID NO.: 17-5050

Date Issued: February 10, 2017

**FORMAL INVITATION FOR BIDS  
FOR ANNUAL CONTRACT FOR THE PURCHASE OF WORK UNIFORMS  
ADDENDUM 5**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5<sup>th</sup> Floor, San Antonio, TX 78212 will be received until **3:00 p.m., February 15, 2017** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority  Hispanic  African-American  Other Minority (specify) \_\_\_\_\_

Female Owned  Handicapped Owned  Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status:  Partnership  Corporation  Sole Proprietorship  Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

This addendum is being issued to clarify embroidery requirements, garment sizing and to require a narrative as to how fittings will be handled.

This addendum must be returned with your bid submittal.

Page 13 add the following:

8. Embroidery on all garments will be white. Embroidery on Flame Resistant garments must be made using Flame Resistant rated thread.

Page 13 add the following after item 8.

#### MINIMUM REQUIREMENTS

Awarded vendor must at all times be available to provide fittings for any group of SAWS' employees that number ten (10) or greater at their SAWS location. Additionally all respondents are to provide a short narrative highlighting how they will provide for these fittings. Narrative must detail the number and roles of the employees that will be involved and briefly describe how the fittings will be carried out.

Page 22 – 34 all items.

Clearly identify any items where the specified garment is not available in the size indicated and strike through those price schedule spaces.

SAWS will work with the selected vendor to provide employees appropriately sized garments for those specified items that are not available in the desired size as required.